

e-Learning Plan



National Centre for Technology in Education
Ionad Náisiúnta don Teicneolaíocht san Oideachas

Name of School:	Killana Primary School
Date of completion:	20 th October 2009
Timeframe for e-Learning Plan:	2009 - 2012

Contents

Section 1	Introduction (background information)
Section 2	Overview (priorities, targets, tasks) Action plans (detailed target and task breakdown)
Section 3	Conclusion <ul style="list-style-type: none">- E-Learning budget- ICT policy checklist- Sign off and date

e-Learning Plan

Section 2 - e-Learning Plan Overview



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*The following is an extract from a completed e-Learning Plan Overview outlining priorities identified under the headings **ICT in the Curriculum** and **Professional Development**.*

PRIORITIES	TARGETS	TASKS	TIMEFRAME
ICT in the curriculum Priority 1 Student Experience: That students experience e-Learning activities regularly	Target 1: Student experience: Teachers to incorporate e-Learning resources into lessons on a regular basis	Task 1: That appropriate resources be identified from Scoilnet and other relevant websites for use in the classroom	November 2009
	Target 2: Student experience: Students to be given specific tasks that require the use of ICT for their completion	Task 1: Senior classes to start a project/activity that incorporates e-Learning activities that engage the student in the use of ICT	February 2010
Professional Development Priority 1 Teacher Confidence: That there is increased confidence among teachers in the integration of ICT	Target 1: Teacher confidence: That teachers become proficient in the technologies available within the school and understand how they can use these in learning and teaching.	Task 1: The ICT co-ordinating teacher to liaise with the local Education Centre to organise an NCTE whole school training course, delivered in the school, based on the school's own technologies (including digital cameras, digital projectors, and other resources).	December 2010
	Target 2: Teacher Confidence: That teachers acquire skills in ICT integration by engaging in relevant CPD programmes.	Task 1: The e-Learning team to provide teachers with information from the NCTE website and the local Education Centre regarding relevant courses and support groups available.	Ongoing

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e-Learning Culture Enter priorities here:	Target 1: Enter text here	Task 1: Enter text here	Enter dates here
		Task 2: Enter text here	Enter dates here
	Target 2: Enter text here	Task 1: Enter text here	Enter dates here
		Task 2: Enter text here	Enter dates here
ICT Infrastructure Enter priorities here:	Target 1: Enter text here	Task 1: Enter text here	Enter dates here
		Task 2: Enter text here	Enter dates here
	Target 2: Enter text here	Task 1: Enter text here	Enter dates here
		Task 2: Enter text here	Enter dates here

Note: There is no set number of required priorities, targets and tasks.

Section 2 – Action Plans

Provide a detailed breakdown of targets and tasks.

Leadership and Planning				
PRIORITIES: Enter priorities here				
Target (What do we want to achieve?): Enter text here				
TASK (What needs to be done?)	TIMEFRAME (When is it to be done by?)	REMITTS (Who is to do it?)	RESOURCES (What resources are needed?)	SUCCESS CRITERIA (What are the desired outcomes?)
Enter text here	Enter text here	Enter text here	Enter text here	Enter text here
Agreed Monitoring Procedures: Enter text here			Agreed Evaluation Procedures: Enter text here	

Section 2 – Action Plans

ICT in the curriculum

PRIORITIES:

- Student experience
 That students experience e-Learning activities regularly.

Target (What do we want to achieve?): Student Experience – Teachers to incorporate e-Learning resources into lessons on a regular basis.

TASK (What needs to be done?)	TIMEFRAME (When is it to be done by?)	REMITTS (Who is to do it?)	RESOURCES (What resources are needed?)	SUCCESS CRITERIA (What are the desired outcomes?)
That curriculum relevant resources be identified from Scoilnet and other relevant websites for use in the classroom	October/ November 2009	All teachers	Internet enabled computers Broadband access Shared storage space	A list of online resources are available and accessible in a shared storage area, e.g., the school server. Each resource is catalogued to describe its purpose. Resources are used in class by all teachers.

Agreed Monitoring Procedures:
 Teachers to report progress to the e-Learning team early November.

Agreed Evaluation Procedures:
 Teachers to provide feedback to the e-Learning Team on how successful this activity was in achieving the desired outcomes and whether changes could be made to the approach adopted.

Section 2 – Action Plans

ICT in the curriculum

PRIORITIES:

- Student experience
 That students experience e-Learning activities regularly.

Target (What do we want to achieve?): Student Experience - Students to be given specific tasks that require the use of ICT for their completion.

TASK (What needs to be done?)	TIMEFRAME (When is it to be done by?)	REMITTS (Who is to do it?)	RESOURCES (What resources are needed?)	SUCCESS CRITERIA (What are the desired outcomes?)
Senior classes to start a project/activity that incorporates e-Learning activities that engage the student in the use of ICT, e.g., use of digital/video camera to record a school trip, writing of reports and uploading of images to a document; creation of a slide show which is presented by students to the class.	November 2009/February 2010	Mairead Murphy Gary McKenna	Computers Word processing software Digital and/or DV Camera Data projector	Record of activity (e.g., pictures of school trip) to be stored on school server. Students to make presentation to their own class and other classes on the activity. Slide show uploaded to school website or blog

Agreed Monitoring Procedures:
 Teachers involved to maintain a journal of e-Learning activity with support from the e-Learning team.

Agreed Evaluation Procedures:
 Teachers engaged in activity to report on the benefits and obstacles encountered in the process.
 Other teachers to review the value of shared output to their own classes.
 Students' views on the learning experience to be ascertained and reported to staff.

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Section 2 – Action Plans

e-Learning culture

PRIORITIES: Enter priorities here

Target (What do we want to achieve?): Enter text here

TASK (What needs to be done?)	TIMEFRAME (When is it to be done by?)	REMITTS (Who is to do it?)	RESOURCES (What resources are needed?)	SUCCESS CRITERIA (What are the desired outcomes?)
Enter text here	Enter text here	Enter text here	Enter text here	Enter text here

Agreed Monitoring Procedures: Enter text here

Agreed Evaluation Procedures: Enter text here

ICT infrastructure

PRIORITIES: Enter priorities here

Target (What do we want to achieve?): Enter text here

TASK (What needs to be done?)	TIMEFRAME (When is it to be done by?)	REMITTS (Who is to do it?)	RESOURCES (What resources are needed?)	SUCCESS CRITERIA (What are the desired outcomes?)
Enter text here	Enter text here	Enter text here	Enter text here	Enter text here

Agreed Monitoring Procedures: Enter text here

Agreed Evaluation Procedures: Enter text here

