
Wiki-Notes for Students

Our wiki is a workspace. It's a learning space, a content page where knowledge is shared, not a chat page. Do not post your personal information (address, phone number, photo) or personal information about another student online, use your Usernames only.

Learn to be [Webwise](#) and how to [Watchyourspace](#).

- Do keep in mind this wiki is a workspace and will soon have readers and an audience beyond our class and school.
- Always read, re-read, and proof-read before you click Save. Check your spelling and grammar and that everything is accurate.
- Remember to check the information you find online. The Internet is a great source of information but information is only useful when it is accurate. Before referring to any information you have found on a website, ask yourself these questions:
 - **Who** is the author of this webpage and what are the author's qualifications?
 - **What** type of information is provided?
 - **When** was the information created or last updated?
 - **Where** is the information coming from, is the domain a .edu, .gov, .org, etc.?
 - **Why** was the information posted; to educate, to inform, to present unbiased views, to entertain, to sell?

Remember to compare your sources of information so you can evaluate its content. Check that all facts you write about are from reliable, credible sources.

- Do acknowledge your sources and add your bibliography to your wikipage. See the help-file *How to write a bibliography* and the links on how to cite and acknowledge your sources and the information you've found on the Internet.
- Do remember not to copy and paste information, that's taking the work of another person and called plagiarism.
- Do remember to show you understand the information you have found, your writing should be clear and direct while improving your readers' understanding of the topic. Your work will be assessed on its clear expression, good English, and showing a good understanding of the topic.
- Do remember to uphold Copyright, take a look at this little reminder www.cyberbee.com/cb_copyright.swf
- Do use photos, images, podcasts and videos but remember you must have the copyright holder's permission to use all media that is not your own.
- Do apply a Creative Commons sharing licence to your own work, it's your property after all www.creativecommons.org

-
- Do store your files, images and media in an organised manner in your own sub-folders.
 - Do help one another with editing and expression if you spot a typo or grammar error but remember to ask first before changing the work of another student.
 - When commenting on another student's work remember our 3 for 1 rule: 3 positive comments for any one critical comment. Do remember to treat one another respectfully and that the written word can sometimes appear harsh or abrupt. Treat others as you'd like them to treat you.
 - Never delete the work of others deliberately or waste time in our wiki workspace. Do remember that you have a 'digital footprint' and that all work done in the wiki is tracked and traced.

